

SWANBOURNE PARISH COUNCIL

EXTRAORDINARY PARISH COUNCIL MEETING

Monday 29th July 2024 at **6:30pm**,
To be held in Swanbourne Village Hall

AGENDA

1.	<u>Accept resignation of interim Chair</u> <u>Appoint Chair of Council</u>	ALL Outgoing Chair / Clerk
2.	<u>Public participation and local engagement</u> 1. To receive questions or comments relating to items on the agenda from members of the public present. 2. To receive updates/reports from local stakeholders.	Chair
3.	<u>Welcome and apologies</u> 1. To receive and approve apologies for absence. 2. To note Mrs Woof – BMKALC will act as clerk for this evening's meeting	Chair
4.	<u>Declarations of interest</u> 1. To receive any declarations of interest.	Chair
5.	<u>Minutes</u> 1. To approve the minutes of the Parish Council Meeting held on 2 nd July 2024. 2. To receive and note update on action points not on this evenings agenda.	Chair
6.	<u>Appointment of Deputy Chair</u> To receive nominations and vote to appoint a Deputy Chair for the Council	
7.	<u>Council matters</u> 1. To note the status of Councillor vacancies. 2. To receive nominations for the vacant Councillor position 3. To resolve the Co Option of Councillor 4. To review responsibilities of the council 5. To finalise the advertisement for the position of Parish Council Clerk and Responsible Finance Officer 6. Swanbourne Parish Website 7. Gigaclear Policy Change	Interim Clerk / Chair
8.	<u>Finance</u> 1. To ratify items of income and expenditure since the last ordinary meeting (Appendix A, item 1). 2. To review and agree virements to the budget plan for 2024/25 (Appendix A, item 2).	Interim Clerk

	<p>3. To consider the three quotes for the refurbishment of the tennis court and determine the successful contractor (Appendix B)</p> <p>4. To resolve to place the order for tennis court works to begin.</p>	
9.	<p><u>Village Maintenance</u></p> <p>1. Hedge tops and ridgeway</p> <p>2. Verges, Wild flower areas and continued discussion</p> <p>3. Fireworks night (Betsey)</p> <p>4. Training/onboarding plan for new councillors</p>	All
10.	<p><u>Items for next agenda</u></p> <p>To receive items for the next/future agenda.</p>	Clerk
11.	<p><u>Next meeting</u></p> <p>Agree time for next meeting</p>	All
12.	<p>Close of meeting.</p>	Chair

Isabel Swain
 Swanbourne Parish Council
clerkswanbournepc@gmail.com